

Disability Resource Centre (DRC)

International Disabled Students' Fund
(IDS Fund) Application Form



**UNIVERSITY OF
CAMBRIDGE**

What are the steps involved in applying for and receiving support from the International Disabled Students' Fund (IDS Fund)?

Step 1

Check your eligibility. Then complete and return this IDS Fund application form with evidence of your disability, mental health condition or specific learning difficulty, to the DRC.



Step 2

The DRC will assess your application and send you an email to let you know if you qualify for support from the IDS Fund.



Step 3

The DRC will inform you if you need to attend a Needs Assessment to identify any specialist equipment and other support that you may need for your course.



Step 4

If required, you attend your Needs Assessment and receive a report which identifies any specialist equipment and other support you may need.



Step 5

The DRC will send you an email to tell you whether any specialist equipment and other support, recommended in your Needs Assessment Report, can be paid for from the IDS Fund. We will also inform you how equipment or other support will be arranged.



Step 6

The DRC will then arrange for your support to be put in place. This may be in the form of equipment, human support (e.g. notetaker or study skills support) or assistance with travel costs.

Am I eligible to apply for support from the IDS Fund?

In order to be eligible for the IDS Fund, applicants must:

- Be a current registered student or confirmed offer holder at the University of Cambridge, and be classed as an 'international student' (EU or Non-EU) for fees purposes
- Be ineligible for Disabled Students' Allowances (DSAs)
- Be able to provide documentation of a diagnosed disability according to the Equality Act (2010)*. For example, a medical letter, or specialist report
- Agree to undergo an independent Needs Assessment, if required

*The Equality Act (2010) defines a 'disabled person' as, 'someone who has a physical or mental impairment that has a substantial and long-term (over 12 months) adverse effect on his or her ability to carry out normal day-to-day activities.'

If you have any questions regarding eligibility, please contact the DRC:

Telephone: + 44 (0)1223 (3)32301

Email: disability@admin.cam.ac.uk

What evidence will I need to provide?

Physical/sensory disability/mental health condition

You should provide a written medical statement from a doctor or appropriately qualified specialist, confirming the nature of your disability or mental health condition.

Specific learning difficulty (for example, dyslexia)

You should provide a full diagnostic assessment carried out after your 16th birthday by a psychologist or suitably qualified specialist teacher (or equivalent professional for your country). If you had a diagnostic assessment carried out before your 16th birthday it will usually require an update so we can fully assess how your study will be affected by your specific learning difficulty.

Please note: It is your responsibility to pay any costs to obtain the required evidence. A translation of your evidence or additional evidence may be requested by the IDS Fund Panel.



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Information:

The International Disabled Students' Fund is administered via the Disability Resource Centre. Further information about the fund and eligibility can be found at www.cam.ac.uk/disability.

Name	
Contact Address	
Telephone	
Email address	
College	
Faculty/Department	
Course	
Duration of course	
Start date	
Year of study	
Country of Residence	
Main source of funding for course	
Brief nature of disability	
Supporting evidence attached – e.g. Medical Letter or Educational Psychologist's report	

Purpose for which funding is required (please continue on a separate sheet if required):

Is this a recurring need?

Yes / No

Please provide any other information to support your application:

Have you applied for, or are you in receipt of, any other funding?

- Funding from your College
- Bursary funds
- Scholarship funds
- Grants from other Trusts
- Disabled Students' Bursary Fund (Cambridge University)
- Any other sources of funds

Please provide details, including sums requested:

Have you successfully secured other funding? If yes, please provide details, including sums received or due:

Declaration

Please sign here to consent to this application form (and any attached supporting documentation) to be passed on to the IDS Fund Panel for consideration and, if required, to a needs assessor.

Signature:

I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not I understand I might be refused financial support, or have any financial support withdrawn.

Date of Application:

Checklist

Before returning this form, please make sure you have done the following:

- Signed and dated the declaration.
- Enclosed all the evidence requested to support your application. Any original evidence you send will be returned to you as soon as possible.

Please remember to pay the correct postage fee.

Once completed, please return this form to:

International Disabled Students' Fund (IDS Fund)
Disability Resource Centre
Keynes House
Trumpington Street
Cambridge CB2 1QA